

Nature of the personal data to be processed	Aims	Legal basis	Retention period
Personal data obtained <u>directly</u> from you			
Identification data, contact details, details about your orders and returns.	To allow you to create and use an account on our website or app to order and return products and/or services.	Contract	If the account has not been closed: 3 years after the account was last used. If your account has been closed: 1 year after your account was closed, unless a longer retention period is necessary because we need this data for legal proceedings (see 7. <i>Retention of your personal data</i>).
Identification data and password	To enable you to log in to your account on our website or app.	Contract	If the account has not been closed: 3 years after the account was last used. If your account has been closed: 1 year after your account was closed, unless a longer retention period is necessary because we need this data for legal proceedings (see 7. <i>Retention of your personal data</i>).
Identification data, contact details, details about your orders.	To process your application for a subscription package (such as Outspot PLUS).	Contract	For the duration of your membership (Outspot PLUS) and up to one year after its termination, unless a longer retention period is necessary because we need the data for legal proceedings (see 7. <i>Retention of your personal data</i>).

Identification details, contact details, details about your order and payment details.	To fulfil our obligations under the contract you have entered into with us (e.g. processing orders processing), to offer you the products and/or services you have requested (including invoicing) and to provide any relevant after-sales services (including dealing with queries or complaints, returns, warranty claims).	Contract	For the duration of the contract and up to 7 years after the end of the tax period when the sale took place due to legal accounting obligations, unless a longer retention period is necessary because we need the data for legal proceedings (see 7. <i>Retention of your personal data</i>).
Identification data, contact details, details about your order and financial data.	To facilitate (possibly by means of a mandate) and control your payments.	Contract	For the duration of the contract and up to 7 years after the end of the tax period when the sale took place due to legal accounting obligations, unless a longer retention period is necessary because we need the data for legal proceedings (see 7. <i>Retention of your personal data</i>).
Identification data, contact details and details about the request, message or order.	To answer your question or message via the contact form on the website.	Consent	Up to 2 years after your request has been processed, unless a longer retention period is necessary because we need the data for legal proceedings (see 7. <i>Retention of your personal data</i>).
Contact details	To send customers a newsletter.	Legitimate interest (commercial interests)	If the account has not been closed: maximum 3 years after the account was last used.

			If your account is closed: when your account is closed.
Contact details	To send potential customers a newsletter.	Consent	Until you withdraw your consent.
Identification details, contact details and details contained in your CV and/or cover letter.	To enable you to apply online for a job advertised on the website.	Consent	Up to 6 months after the end of the application procedure (or for 3 years if you have explicitly consented to us storing this data for 3 years).
Identification, contact details and information related to your request to exercise your rights.	To process your request to exercise your rights.	Legitimate interest (processing requests from data subjects in the exercise of their rights).	For as long as is necessary to process your request, unless a longer retention period is required because we need the data for legal proceedings (see 7. <i>Retention of your personal data</i>).
Identification data, contact details and other data required to defend our rights.	To establish, exercise or defend our rights, whether in judicial, administrative or extrajudicial proceedings.	Legitimate interest (legal defence)	Applicable retention period (see 7. <i>Retention of your personal data</i>).
Contact details and assessment of your purchase.	To improve the quality of our services.	Legitimate interest (improving our services)	For the duration of the contract and up to 6 years after it expires, unless a longer retention period is necessary because we need the data for legal proceedings (see 7. <i>Retention of your personal data</i>).
Identification data, contact details, details about your order and financial data.	To comply with applicable tax and accounting laws.	Legal obligation	Applicable retention period (see 7. <i>Retention of your personal data</i>).
Personal data that we <u>have not</u> obtained <u>directly</u> from you			

Browser data (IP address, session data and reference source) obtained via cookies .	To enable you to access our website or application.	With the exception of necessary cookies: Consent	See our cookies declaration .
Information about your activities on our website obtained through cookies .	To optimise our website or application and our services.	Consent	See our cookies declaration .
Identification data obtained from Facebook or Google	To enable you to connect to your account from our website or our app if you choose this connection method.	Legitimate interest (to identify you)	If the account has not been closed: 3 years after the account was last used. If your account has been closed: 1 year after your account was closed, unless a longer retention period is necessary because we need this data for legal proceedings (see 7. <i>Retention of your personal data</i>).
Identification data obtained through an Outspot customer	To allow you to register as a travel companion to book a purchased trip.	Legitimate interest (booking the trip purchased)	Up to 10 years after the relationship with us comes to an end.
Identification data obtained through an Outspot customer	To allow you to register as a traveller if a purchased trip is transferred to you.	Legitimate interest (to record that the trip purchased has been transferred to you).	Up to 10 years after the relationship with us comes to an end.
Transaction data obtained through an Outspot partner payment service provider .	To deliver purchased products and/or services.	Contract	For the duration of the contract and up to 7 years after the end of the tax period when the sale took place due to legal accounting obligations, unless a longer retention period is necessary because we need the data for legal proceedings (see 7. <i>Retention of your personal</i>

			<i>data)</i>
Contact details, gender, date of birth and IP address via an Outspot commercial partner .	To send potential customers a newsletter	Consent	Until you withdraw your consent
Identifying information that may be provided to us in connection with a request to exercise the rights of a data subject .	To process a request to exercise the rights of a third-party data subject.	Legitimate interest (processing the request)	Your identification data will only be retained if this is necessary to process the request and only for as long as is necessary to process the request.
Identification data that may be provided to us in connection with a request or complaint from a third party .	To answer or deal with the third party's question or complaint.	Legitimate interest (handling the question or complaint)	Your identification data will only be retained if this is necessary to process the request or complaint and only for as long as is necessary to process the request or complaint.
Contact details and data published by you as a customer review via our customer review partner .	To monitor and improve the quality of our services.	Legitimate interest (improving our services)	For the duration of the contract and up to 3 years after its it expires, unless a longer retention period is necessary because we need the data for legal proceedings (see 7. <i>Retention of your personal data</i>).